

Whitehorse Cross Country Ski Club

Board of Directors
Meeting Minutes
October 20, 2008 7:00 pm
Mt. Mc. Rec. Centre, Grey Mountain Room

In attendance: Tom Ulyett, Bill Curtis, Mike Gladish, Jim Gilpin, Ian Robinson, Craig Thur, Doug Knutson, Kelly Copper, Niki Deneault, Katherine Sandiford

Item No.	Summary of Discussions	Action to be Taken by
1.	Call to order 7:10 pm, Introduction of new board members	
2.	Review of Agenda	
3.	Review/Approval of previous meeting minutes September meeting minutes were reviewed by the board.	
4.	Board Orientation Mike oriented the board. Included in the orientation: binder, emergency plan, info. boards in wax room, on-line newsletter, web page, DVD on XC skiing, expense form, use of e-mail, call out list for wax room, role of Stride and Guide and Ski Base. (Mike Kramer responsible for ski swap and Northwester Loppet, Heather Stevely, provides bookkeeping service for Stride and Glide, and for ski club. (and is paid separately, accordingly). Several part time workers, Jessie Gladish, Scott Meikle, Lee Hawkings, Mike Abbott, also work for Stride and Glide). As well, Mike showed location of spare key, board's ski locker.	
5.	Financial Report Ian provided the YTD Budget. Little to report, as we are early in the fiscal year. He explained layout of spreadsheet. Ski swap good and membership sales brisk. Approx. \$60,000 in sales on ski swap day. Approx. 850 members to date.	
6.	Business Plan Update Goal 1: ski trails and facilities Lower Valley widened in a few places as far as Valley Link, to make it accessible by PB Fleet evaluation-no news Wax room-Bill to meet with George White (City) re budget Compatible Use guidelines-no news Ongoing communication with City, re land tenure, wax room Goal 2: safe environment no news Goal 3: continuing viability of club HR Planning –Craig, Sierra, Mike to recruit new chiefs Sylvie to be asked to continue 'ski host' program	Bill Jim + Craig Mike

	<p>Goal 4: balancing recreational and racing needs Recent meeting with CCY. Proposal by CCY to shift “club-level” racing to WCCSC, so that CCY focuses on its intended mandate. 2010 Nationals-will require only minor additional trails-no specifics provided. Kelly wants clarity on this, and does not want significant additional trail development.</p> <p>Goal 5: Land Tenure On going work. Meeting was held recently with City and YTG to discuss park option. ATCO submitted proposed lease offer for their lands (Lots 49, 50) Requires clarification on extent. Two new gravel leases requested by Skookum off of Copper Haul Road. This creates a minor conflict for 850 m along Copper Haul Road south of McLean Lake Road. Letter submitted by Derrick to YESSA notifying them of this conflict, with suggestions for mitigation.</p>	
7	<p>Timelines Published on website under Board of Directors. Onus on board to check it. Primarily an operational tool.</p>	
8.	<p>Committees 2010 Nationals (Bill) Budget needs to be revised. CDF has recommended that club apply for a >\$75,000 grant Will set up a separate set of accounts for the 2010 event Will the club need to spend money for homologation? (Kelly) Note: no homologation report received from Al Maddox re CWG race courses.</p> <p>Land Tenure-ATCO (Lots 49, 50) Tom gave background. ATCO has proposed a 5 year lease to the club for Lots 49 and 50 (247 Acres). Lease has a possible renewal option. Is there a tax liability to club? Mike not able to find info. re current taxes on these lots. No change in club’s insurance policy is required ATCO proposed a 5-year lease commencing Jan1, 2009, expiring Dec. 31, 2014 Jim pointed out that this would be a 6-year lease, not 5-year. Jim also pointed out that the lease needs to be more specific regarding its areal extent. The club wants no overlap with phase 2 Ravens Ridge or with the Miles Canyon Historic Railway. A map will be prepared to clarify this. This map indicates a desire for 195.6 Ac to be leased (reduced from original 247 Ac. Offer) Map sent to Mike G. on Oct. 21, to pass on to the board</p>	<p>Bill</p> <p>Jim</p>
9.	<p>Web Site Update A proposed upgrade would make the site easier to manage, and cost about \$2,500. Mike submitted an updated offer from Darryl</p>	

	Brae (website developer) to spread cost for update over two years. E-mail response from board members indicates general support for update, but not at this time, given our current anticipated deficit. Willing to review later in year, if fiscal situation is more positive.	
10.	Park Proposal Derrick, Mike, and Sue J. meet Oct. 8 with both the City (Mike Gau, Pat Ross) and YTG Lands (Lyle Henderson) to explore a park option. A positive meeting. Both gov'ts. appear to be sympathetic with the club's interest in a more secure land tenure. However, neither felt that creating a park at this time was necessary or even perhaps desirable for the club. The city recommends that the club be engaged in the upcoming OCP review, and suggested that in the new OCP, the 1000 ha "area of interest" could be designated as a "park reserve", a category with even greater restrictions than 'park and recreation'.	
10a	Coyne and Sons Coyne and Sons, with 85 new claims (still pending-a year after initially staked) have been approached to see if they will become a sponsor. They have been asked for \$5,000 in kind contribution + \$5,000 cash/yr, over three years (\$30,000 total) Tom moved that the board approve the sponsorship agreement with Coyne and Sons. Further discussion to be held by e-mail with a vote to be in by Sat. midnight (Oct. 25)	Mike All board
11.	Ski Swap Revenue of circa \$3,000 (budget assumed a revenue of \$4000) Membership sales brisk.	
12.	Active Members Awards (annual Sport Yukon Awards) Moved that the following active members awards be presented: Trailworker of the year: Yves Titley Club event volunteer of the year: Sylvie Hamel + Michelle Rigoni Skier of the year: Craig Beatty Administrator of the year: Jim Gilpin Moved by Bill, seconded by Kelly, passed	
13.	Next Board Meetings: Agreed to meet on the following Monday evenings: Nov. 17, Dec. 15, Jan. 19, in the GMR. Some subsequent e-mail discussion re meeting times, with a possible shift from 7 to 6:30. Also, some discussion of a 6- 6:30 dinner prior to meeting. Issue needs to be	

	clarified prior to Nov. 17. (At present it appears that 6:30 start is acceptable, but the 6 pm dinner is not)	
14.	Corporate Sponsorship Policy	tabled
15.	Reserve Fund revision re wax room expansion	tabled
16.	Signing Authority Moved that the following Board members have signing authority: Tom, Derrick, Ian, Doug, Jim, and Mike Moved by Craig, seconded by Bill, passed	
17.	Conflict of Interest Guidelines	tabled
18.	Directors reports: Facilities -grooming clinic coming up Social -Wax and wine (Nov. 1). Niki and Katherine have met with Michelle and Sylvie Program - applications for three ski schools have arrived: Rudi (Aurora Ski School); Dan Reimer; Mike Gladish (Stride and Glide)	
19.	Meeting adjourned at 9:15 pm	