

## Whitehorse Cross Country Ski Club

Board of Directors

Meeting Minutes

Final

August 26, 2008 7:00 pm

Mt Mac. Rec Centre Curling Club Lounge

**In attendance:** Derrick Hynes, Bill Curtis, Mike Gladish, Jim Gilpin, Ian Robinson, Craig Thur, Carl Rumscheidt, Andrea Morgan

Item No.	Summary of Discussions	Action to be Taken by
1.	<b>Call to order 7:00 pm</b>	
2.	<b>Review of Agenda</b>	
3.	Review/Approval of previous meeting minutes July meeting minutes were review by the board. Some revisions noted to be revised in minutes. Andrea to revise minutes and distribute. Motion to accept meeting minutes with noted revisions – Bill Second- Jim All in favour.	Andrea
4.	<b>Financial Report</b>  Ian provided the YTD Budget Anticipated surplus in 2007/08 budget including \$14,000 in GST.	
5.	<b>Budget 2008/09</b>  Ian provided a copy of the 2008/09 Budget  Budget shows a \$5,950 deficit. Anticipated cost savings in new fiscal year (e.g. \$5,000 in GST will not likely be used). Therefore, deficit not considered a concern.  Sources of cost increases in new year budget include piston-bully maintenance, stride and glide contract, lower anticipated revenues.  Ian to increase fuel cost estimate, \$500 per line items no. 73 and 74, combined total of \$1,000  Motion to accept 2008/09 Budget – Bill Second motion – Derrick All in favour <b>Motion supported</b>	
6.	<b>Business Plan</b>	

	<p>Derrick provided the updated business plan last week to all board members by email. Updates include input from last months meeting.</p> <p>Starting in September – The assigned business plan “lead” will report to the Board on a monthly basis, the progress under their assigned Business Plan task.</p> <p>Ian to be included in the Club Governance (Item 3). Next Governance meeting proposed for September.</p>	<p>BP leads: Kelly, Tom, Derrick, Sylvie, Craig, Jim</p>
<b>7</b>	<p><b>McIntyre Creek Park Proposal</b></p> <p>Jim has attended some of the meetings the McIntyre Creek Park group have organized on the park proposal. The MCP group is continuing to work on some proposal issues. Currently, they do not have a map of proposed area to be included in the park. The group would like to link up with the WCCSC Land Tenure Committee objectives. There is some overlap of the ski club existing trails and the proposed McIntyre Creek park.</p> <p>There were some concerns expressed by the board of additional work load associated with taking on a coalition with other groups, as the ski club is already working with a full workload.</p> <p>Jim will continue communications with the MCP group. For now, a coalition is not recommended due existing club mandate workload.</p>	
<b>8.</b>	<p><b>Land Tenure</b></p> <p>Derrick provided an update on the recent discussions with the Mayor, Minister Cathers, John Cole, and Denis Shewfelt.</p> <p>LTC prepared a letter to ATCO (with map) summarizing trail network relative to ATCO lands. ( A copy of the letter was sent to the board members on August 26<sup>th</sup>. ) The letter was reviewed during the board meeting with general support to the contents.</p> <p>Derrick to place the letter on letter head, sign and send off to ATCO.</p>	<p>Derrick</p>
<b>9.</b>	<p><b>Web Site Update</b></p> <p>No pressure to update the website at the moment. However, the proposed upgrades would make the site easier to manage. Updates would cost about \$2,500.</p> <p>All board members are to review the link over the next while. The</p>	<p>All board members</p> <p>October board meeting</p>

	proposed web site upgrades will be reviewed for consideration at a future meeting.	agenda item
<b>10.</b>	<b>City Grant</b>  Last year the club received \$5,500 City grant. The grant was used for programming and maintenance of the piston bully. Mike is to confirm what is eligible under the grant program and report to the board.	Mike
<b>11.</b>	<b>Sponsorship Policy</b>  Mike drafted a sponsorship policy based on the haines to haines bike relay model. Board to review and provide comment. Mike to resend email to all board members with instructions to respond in 2 weeks.	Mike  All board members
<b>12.</b>	<b>WCCSC AGM</b>  Proposed date set for September 24, 2008.  Prior to AGM, Board needs to update definition of club 'member'. A vote will be required at the AGM and members will need to be notified about the vote prior to the AGM. The agenda will be set by the Chair. Mike has already booked the curling club lounge.  Board members leaving at end of this fiscal: Carl, Michelle, and Andrea. This leaves the Facilities Director, Social Director and Secretary positions open for new volunteers.  Mike to send out communications to the members on the AGM.	Mike
<b>13.</b>	<b>Next Board Meeting:</b>  Monday September 15 <sup>th</sup> .	
<b>14.</b>	Meeting adjourned at 8:39 pm	

Handouts during the meeting include:  
2007/08 Budget  
2008/09 Budget  
Draft Letter to ATCO