

Whitehorse Cross Country Ski Club

Board of Directors
Annual Planning Meeting
Minutes (Final)
May 26, 2008, 6:30 pm
Mt Mac. Rec Centre

In attendance: Bill Curtis, Kelly Cooper, Tom Ulyett, Derrick Hynes, Mike Gladish, Jim Gilpin, Carl Rumscheidt, Sylvie Hamel, Michelle Rigoni, Ian Robinson, Craig Thur, Andrea Morgan, Sierra Vandermeer

Guest: Dermot Flynn (CCY President)

Absent: none

Item No.	Summary of Discussions	Action to be Taken by
1.	Pre-meeting pot luck/pizza	
2.	Call to order 7:00 pm	
3.	Approval of Agenda	
4.	Last years meeting minutes were already approved.	
5.	<p>Strategic Plan</p> <p>Changes Pg 8 – change wording to “host club races as needed” Pg 7 – delete protect trails from fire Tom- Motion the Strategic Plan 2008/09 – 20012/13 should be approved with above changes Bill - second All approved. Motioned carried.</p> <p>SP Priorities: Breakout sessions were done to identify key activities from the SP to work on during the year. Derrick to pull together the high-lighted items and present to the board for review and comment/approval.</p>	Derrick
6.	<p>Financial- Ian/Mike/Derrick</p> <p>New Fee Schedule was emailed/handed out a meeting with fee options. Fee adjustment based on consumer index (2.5%)</p> <p>Motion – Bill Status quo on everything except membership and locker fees rounded to the dollar. Second – Kelly - including deal for 75 years old and up. All in Favour. Motion carried.</p>	

	<p>80/09 Budget Ian has updated the budget and provided a copy in the meeting.</p> <p>The board is to review and provide feedback prior to the budget meeting.</p>	Everyone
7	<p>Programs – Craig Everything mostly went well this year. Kim Winniky plans to continue in her role organizing the jackrabbits next year.</p> <p>Michelle raised question whether the Squads will be taken over by the WCCSC next year. Craig noted that there has been no discussion on this to date. Dermot noted that the CCY wants to review issue, as Yukon is unique in Canada with running the Squads. A meeting was suggested between WCCSC and CCY to discuss.</p> <p>Sylvie spoke of adult programs. Craig noted that the ski schools run adult programs and it seems to be working well. A suggestion was made to include in the members survey a question regarding adult program needs/interests.</p>	<p>Craig</p> <p>Member Survey Item</p>
8.	<p>Events – Mike</p> <p>Mike provided a list of proposed events and tentative dates. Subway races and training courses were not included on the list. Mike would like to focus on the Managers Challenge and recreational events this year. Scheduling of events will be subject to CCY planned race schedule and weather.</p> <p>Events this season will include: Ski Swap – Oct. 18 Wax and Wine Free Ski Days Sugar Shack Loppet – March 7 Manager’s Challenge Poker Ski – midnight ski</p>	
9.	Health Break	
10.	Volunteers – Sierra	

	<p>conflict with the reservoir expansion for the proposed park area. Mike is working with the Contagious club to sort out the components. There are some areas outside of the proposed reservoir expansion area.</p> <p>Lighted trails are part of the trail development near the reservoir. Need to confirm with the City with the proposed Reservoir expansion prior to confirming where the</p> <p>Perimeter trails are proposed for Riverdale and the ski club areas that would be well marked for tourist to use.</p> <p>2. Mountain Bike trails – Mike has been working with Chris Milner. Including improved signage. New trails may include some single track development.</p> <p>3. Trail maintenance – working with the city and cadets over the summer doing the trail maintenance. May include tree planting or trail work depending on weather.</p> <p>Tom - Over the next 12 months what will be the LTC focus? Carl - Points raised in the strategic plan details these items.</p>	
<p>13.</p>	<p>Communications – Kelly Newsletter hardcopy – first news letter will be mailed out to everyone as it includes the membership form and the events list. April will be discussed later for final decision. Hard copies can be provided at the ski club rather than mail out. Confirm later. No other issues.</p>	
<p>14.</p>	<p>Administration</p> <p>Carl preparing a draft to be presented at the next meeting for the business model. Membership sales – mike – form same as previous year, although Michelle may add some items to the form. New promotions – Sylvie suggested an updated logo would be good for promoting the club on t-shirts etc. Canada Games Centre gear swap – general feeling is that the fall gear swap meets the clubs needs. Although, may consider a join swap at some point in future.</p>	
	<p>Next year’s board:</p> <p>Tom ask about the existing board plans to stay on for the next year</p>	

	<p>Derrick – yes Kelly – yes Carl – no, but will remain with the Land Tenure Committee Bill – yes Craig – yes Jim – yes Ian – yes Sylvie – no for social, but yes for something else. Michelle – no, but would like to move on to another position. May off the board to help out with special projects. Tom – yes, Sierra - ?? (Stepped out prior to question put out to board).</p>	
	<p>Other business:</p> <p>Derrick – feels the board needs to do more follow up after this planning session to address additional items in the implementation in the strategic plan.</p>	
	<p>Next meeting:</p> <p>BOD – Monday June 16th Budget meeting – no date set but needs to occur prior to June 16th Draft budget needs to be done by June 1st.</p>	
	<p>Meeting adjourned at 9:45 pm</p>	

Handouts during the meeting include:
WCCSC Fee Analysis Options Comparison
Membership Stats
Strategic Plan (ver June 12, 2008)
Financial Summary