



**Whitehorse Cross Country Ski Club
Board of Directors Meeting
December 20, 2017, 7:00 p.m.**

MINUTES

ATTENDEES

Board Members

Dermot Flynn, President	Diane Billingsley, Vice-President	Adam Greenwood, Treas.
Bengt Pettersson, Secretary	Marcus Waterreus	Craig Thur
Bill Curtis, Past President		

Club Management

Jan Polivka, Operations Manager

Regrets

Jonathan Kerr	Susan Tinevez	Corinna Warren, Club Manager
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1. Call to Order at 8:05 pm

2. Additions and Approval of Agenda

The draft agenda was approved without additions.

3. Review and Approval of Minutes

The November 27, 2017 Board Meeting Minutes were reviewed.

Motion: to approve the November 27, 2017 Meeting Minutes without any changes
Moved by Bill Curtis, Seconded by Craig Thur. **Carried**

Discussion and Decision Items

4. Shop Local App

The owners of the Shop Local App have approached the ski club with a question whether the ski club would like to join this App.

Action: After a brief discussion the Board agreed that this is an operational issue, and that the Club Manager can decide whether the ski club should join this App.

5. Capital Planning

This is a follow-up item from the latest Annual General Meeting, where a ski club member suggested that the ski club should develop a Capital Plan. Adam suggested

that the first step of this plan should be to develop an inventory of the club's equipment and other capital items, and then develop a plan for budgeting and replacement of these items over time.

Action: Adam will prepare the inventory with the managers, and then develop the capital Plan for Board review.

6. 2016/17 Financial Statements - summary

This item was deferred to the next meeting as the Board members did not have copies of the Financial Statements.

Action: Corinna to distribute a scanned copy of the Financial Statements to all Board members.

7. Meeting with CCY President

Dermot, along with Jan and Corinna, met with CCY President Dominic Bradford. Along with him were also coaches Alain Masson and Amanda Deuling.

CCY wanted to discuss proposals regarding significant re-development of trails and facilities to provide for greater opportunities for attracting large ski events to Whitehorse in the future. A joint meeting between the boards of CCY and WCCSC had been suggested for January 16, 2018 to discuss:

1. Snowmaking
2. Homologation
3. Waxing facilities

The Board had an initial conversation regarding these topics but agreed to wait to get more information from the upcoming meeting with CCY, after which the Board needs to determine how these proposals fit with the club's priorities and planning.

Standing Items

8. Workplan/ Ski Club Timeline

Bengt reported that, in general, we are in good standing regarding the Timelines portion of the Workplan.

9. Financial Report 2017/18 to date

Adam Greenwood presented the Financial Report as of December 2017. Some of the revenues are lower than expected to date, such as the sale of day passes, and the club may experience a deficit if these lower revenues continue; however, it is still early in the season and difficult to predict.

10. Club Manager's Report

No questions were raised on the Club Manager's report, and Corinna was not present at the meeting.

11. Operations Report

In addition to his written report, Jan reported that he was approached by the Recreation & Parks Association of the Yukon (RPAY) regarding a storage container for ski equipment that RPAY wants to buy and place on the ski club property.

Action: The Board agreed that Jan should find a solution for this container and bring back a recommendation to the Board.

12. Health and Safety

No issues

Next Board Meeting:
January 22, 2017

Adjournment: the meeting was adjourned at 09:30 pm