

Whitehorse Cross Country Ski Club
Board of Directors Meeting
November 27, 2017, 7:00 p.m.
Sport Yukon

MINUTES

ATTENDEES

Board Members

Dermot Flynn, President	Diane Billingsley, Vice-President	Susan Tinevez
Bengt Pettersson, Secretary	Marcus Waterreus	Craig Thur
Bill Curtis, Past President	Jonathan Kerr	

Club Management

Corinna Warren, Club Manager Jan Polivka, Operations Manager

Regrets

Adam Greenwood, Treasurer

1. Call to Order at 7:09 pm

2. Additions and Approval of Agenda

The draft agenda was approved without additions.

3. Review and Approval of Minutes

The September 20, 2017 and November 1, 2017 Board Meeting Minutes were reviewed. Jonathan wanted to review the corporate membership list with Corinna.

Motion: to approve the September 20, 2017 Meeting Minutes with one small addition (added a reference to the approval of the August 28 Meeting Minutes);

Moved by Bill Curtis, Seconded by Craig Thur.

Carried

Motion: to approve the November 1, 2017 Board Meeting Minutes without any changes.

Moved by Bengt Pettersson, Seconded by Susan Tinevez.

Carried

Discussion and Decision Items

4. Honorary Memberships Policy

The draft Honorary Membership Policy was presented and discussed. Some members had provided written comments prior to the meeting, while others provided written and verbal comments at the meeting.

Motion: to approve the Honorary Lifetime Membership Policy with the changes as presented and discussed.

Moved by Craig Thur, Seconded by Diane Billingsley

Carried

5. Homologation

This item was a follow-up from the November 1 meeting, where the Board was requesting information about the scope and mandate of this spontaneously established committee.

Jonathan provided a backgrounder on the establishment and scope of this committee. Earlier in 2017, the Board approved funding for a trail assessment be conducted by Mike Norton. This work resulted in the report titled “Whitehorse Cross Country Ski Club – Facility Report 2017”. Based on this report, Grant Abbott and Scott Puskas are conducting research and preparing cost estimates for these four options in this report. The results will be presented to the Board in January.

Jonathan also described that the purpose of this committee is to work on improvements of homologation, ski huts, trails and the stadium. Members of this Committee are: Alain Masson, Amanda Deuling, Scott Puskas, Grant Abbott, Alan Frostad, and Marcus Waterreus. Jan Polivka attends with technical assistance as the Operations Manager for the club.

The Board agreed that this committee should be established by the Board, as the people on the committee are also members of the ski club members. The Board also agreed that the committee should be titled the Homologation Committee for now as their initial focus. Jonathan’s Motion regarding Levels D Homologation was put on hold for the time being.

Motion: to approve the establishment of the Homologation Committee for the purpose of review homologation options and present to the Board; with the following members: Alain Masson, Amanda Deuling, Scott Puskas, Grant Abbott, Alan Frostad, and Marcus Waterreus.

Moved by Bill Curtis, Seconded by Craig Thur

Carried

6. Capital Planning

This item was deferred to the next meeting due to the absence of the Treasurer.

7. 2017-18 Workplan

Bengt presented the new Workplan for the 2017-18 year, which includes the following parts: 1. Administrative and Operational Tasks; 2. Action Items from Board Meetings; 3. Long-term Projects; and 4. Agreements Inventory. The Long-term Projects category contains 9 items; of which the Board agreed that the following two items are the most important for the year: 1. Review of Ski Club Policies; and 2. Consolidation and Submission of Club Bylaws. The Board also agreed that many other items are underway and should be finalized when possible.

8. WCCSC-CoW MOU

Marcus presented comments by Bengt and Diane on the draft Memorandum of Understanding (MOU) between the City of Whitehorse and the ski club. The Board agreed with the proposed changes.

Action: Marcus will make the changes and bring the revised draft MOU to the City for its review.

9. Connecting with Cross Country Yukon

Corinna received an email from the President of the Board of Cross Country Yukon (CCY) regarding regular contacts between the two boards.

Action: The Board agreed that this suggestion be supported and that this contact should be at “President to President” level.

10. Yukon Ski Marathon - use of ski club logo

Susan presented this item, where the organizers of the Yukon Ski Marathon would like to use the WCCSC logo for its event. The Board agreed to this request, as the Ski Marathon is an event by WCCSC.

Updates

11. Lotteries Yukon TAP (Travel Assistance Program) Changes

Diane presented information on this item where local skiers can receive travel assistance for travel other ski events outside of the Yukon as long as a 3-year plan has been submitted in advance by the sports-governing body.

Action: Diane will do more research on this matter, and will work with CCY to develop a 3-year plan.

Standing Items

12. Workplan/ Ski Club Timeline

Bengt reported that we are in good standing regarding the Timelines portion of the Workplan.

13. Financial Report 2017/18 to date

Treasurer Adam Greenwood was not present at the meeting; however, Corinna provided a financial report; currently at 1150 members and about \$200,000 generated in membership fees. None of the expenses are out of the ordinary.

14. Club Manager's Report

Corinna reported that some of ski programs are up and running – the first session of jackrabbits, the lynx program has a drastic increase in participants, and the Subway Ski S'Cool is full for the season.

15. Operations Report

Jan provided an update on the bridge, which was hit by a commercial truck a few weeks ago. The City has advised that the bridge will be repaired/ upgrade for the next ski season.

16. Health and Safety

Susan, Jonathan and Corinna will set up the health and safety corner.

Next Board Meeting:

December 20, 2017

Adjournment: the meeting was adjourned 09:09 pm