

**Whitehorse Cross Country Ski Club
Board of Directors Planning Meeting**

July 19th, 2017, 7:00 p.m.
WCCSC Wax Room

MINUTES

ATTENDEES

Board Members

Bill Curtis, President	Dermott Flynn, Vice President	Marcus Waterreus
Craig Thur, Past President	Jonathan Kerr	

Club Management

Corinna Warren, Club Manager	Jan Polivka, Operations Manager
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Regrets

Bengt Pettersson	Adam Greenwood	Susan Tinevez
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1. Call to Order at 7:05 pm

2. Additions and Approval of Agenda

The draft agenda was approved without additions.

The June 21st, 2017 Board Meeting Minutes were not yet prepared for review.

Discussion and Decision Items and Updates

3. New Point of Sale System

Corinna discussed the benefits of a new "Square" point of sale system which is based on using an iPad Pro. The board approved the capital expenditure of \$1000.00

4. New Membership Cards

Corinna has researched a new membership card system. Currently the club membership cards cost around \$1700.00. A new printer and the software would cost \$2500.00 and would look more professional with room for a ski club logo and possibly the member's photo. The board approved this investment.

Corinna also proposed that Day Pass permits should be made available for purchase through Zone 4.

Corinna also discussed a 'Trail Host' program in which the hosts could do such things as hand out maps and check day passes.

Updates

5. Harvey's Hut

Harvey's Hut has been completed. The board discussed and approved the purchase of 'fake' security cameras to be made visible outside Harvey's Hut. Window grates have been ordered.

The board discussed the sign that will be placed at Harvey's Hut with a recognition of our key sponsors.

Harvey's Hut has been insured for \$42 000.00

Upper Valley Hut

Bill reported to the board that the anonymous benefactor and the Youth Achievement Centre leadership are meeting on Monday, July 24th to discuss the project.

Jan informed the board that the wall tent will go up on the Upper Valley Ridge for the 2017/2018 ski season and that the material has already been placed at the location.

6. Homologation Report

The \$2 200.00 invoice has been paid for Mike Norton's work and his report is forthcoming.

7. WCCSC_CoW_MOU

Nothing to report. Marcus will contact the city.

Standing Items

8. Ski Club Timeline

July 31st is year end for the club's 2016/2017 finances.

A financial report has to be filed with the Societies office within 6 months.

9. Financial Report 2016/17 to date

Adam was not present at the meeting. No update.

10. Club Manager's Report

Corinna reported that WCCSC sponsors have been contacted and are "on board" for the coming year.

11. Operations Report

A new Bearcat snowmobile will be arriving soon.

Cost of new machine is \$17 000.00

Lotteries Grant is \$12 000.00

Old machine will be sold for \$4000.00

The Skyline Trail work is on hold until mid- August or September. Work will be done on the Ascent Trail in July to improve access for the Pisten Bully.

New signs have been ordered for safety purposes and some new trail signs will also be made.

Marcus is still doing the signage inventory.

The AGM will be held on Wednesday, October 4th, 2017 at 7:00pm in the wax room.

Next Board Meeting:

Monday August 28th, 2017 at 7:00 pm

Adjournment: the meeting was adjourned 08:15 pm