

Whitehorse Cross Country Ski Club
Board of Directors Meeting
February 15, 2017, 7:00 p.m.
Sport Yukon

MINUTES

ATTENDEES

Board Members

Bill Curtis, President	Dermot Flynn, Vice-President	Susan Tinevez
Adam Greenwood, Treasurer	Jonathan Kerr	Marcus Waterreus
Bengt Pettersson, Secretary	Craig Thur, Past President	

Club Management

Miriam Lukszova, Club Manager Jan Polivka, Operations Manager

1. CALL TO ORDER

President Bill Curtis called the meeting to order at 7:05pm.

2. Additions and Approval of Agenda

The draft agenda was approved with one addition, agenda item 14: Health and Safety.

3. Minutes of Previous Meeting

The January 18, 2017 Board Meeting Minutes were approved without any changes or additions.

Discussion and Decision Items

4. Approve City Recreation Grant Application

Adam presented the draft City of Whitehorse grant application prepared by Corinna and Adam. They were thanked for preparing the application. The deadline for submitting this application is March 15, 2017.

Motion: That the Board accepted the draft application with minor revisions, and authorized Bill Curtis, President, and Adam Greenwood, Treasurer, to sign and submit the finalized application on behalf of the ski club.

Moved by Dermot Flynn, seconded by Bengt Pettersson. **CARRIED**

5. Proposals for Lotteries Yukon Grant - Recreational Projects Program

Bengt presented this item. Applicable documents were sent out ahead of the meeting. The application deadline for this program is April 15, so at this point the Board is looking for proposals for a decision to be made at the March meeting. Suggested items to be considered: new snowmobile, and access walkway or stairs between the Nordic Centre and the ski stadium (due to safety concerns during the 2016 Haywood Ski Nationals). Additional suggestions are welcome.

Action: Board members to consider proposals at the next meeting on March 15 for an April 15 submission deadline.

6. Volunteer Recognition - Planning for this year

Miriam introduced this item to begin our planning of recognizing our many volunteers. Cross Country Yukon (CCY) has also asked whether the ski club would like to co-arrange the year-end BBQ on April 4. A number of ideas and suggestions were discussed.

Action: The board agreed to join CCY to co-organize the April 4 year-end BBQ. Miriam, Jonathan and Craig agreed to prepare for and participate in this event for the ski club.

7. Dog Incidents

Miriam presented this issue. Two incidents have been reported recently regarding the dog behaviour on the trails. Miriam has followed up on one of the incidents, while Bill talked to the person that was affected by the other incident.

Action:

1. Dog incident report forms should be made available in the waxroom (and on-line).
2. Bengt will update the ski club's Dog Policy to reflect current organization, and Miriam will upload it to the website.
3. Craig will prepare a message to all members regarding dogs and skiing that will be posted in the next version of e-news.
4. At the spring planning meeting, the Board should review and consider signage regarding dogs on trails, and dog behaviour.
5. Dermot to confirm the ski club's insurance coverage with respect to skiing with dogs.

Updates

8. Harvey's Hut Update

Dermot provided an update from the meeting notes of the latest meeting of the committee. This included a list of requirements for the new hut and a schematic drawing of a proposed hut.

Action: The Board provided some minor comments, adjustments and additions to the current proposal for committee consideration. Overall the Board was pleased with the proposal, and encouraged the committee to proceed with the design team to continue to develop the proposal for the new hut.

9. Special Projects Updates

Bengt provided a summary of current special projects underway, and suggested that the Board should consider new projects at the annual planning meeting, including communications and fundraising. Susan suggested that promotions should be added to this list.

Standing Items

10. Action Log – Ski Club Timeline

Bengt presented the ski club timelines as of February 13. We have completed most of the actions as of February on the timeline, and while some of the action items from past board meeting are not yet completed, we are still in good shape.

11. Financial Report 2016/17 to date

Adam presented the financial report as of January 31, 2017. The report shows a projected surplus of about \$17,000; however, a couple of unexpected expenses were discussed that may decrease the surplus to some extent.

12. Club Manager's Report

Miriam presented the Club Manager's report. She also reported on additional unexpected expenses for the development of the new website of approximately \$3500. No other questions were raised.

13. Operations Report

Jan presented the Operations Report, which included information that the Pisten Bully is out of service. Repairs may be up to \$6,000.

14. Health and Safety

Miriam reported that a skier was injured on the ski trails last week and had to be rescued off the trails and then medevac'd to Vancouver. Miriam has tried to contact the injured person.

Next Board Meeting:

Wednesday March 15 at Sport Yukon

Adjournment: the meeting was adjourned at 8:55pm