

Vice-President

Spokesperson

- interviews with media
- newsletter column

Mt McIntyre Board

- alternate representative for ski club at MMRC board meetings

WCCSC Policy Manual

- review manual
- ensure continuity

Executive Duties

- chair meetings in absence of President
- attend monthly meetings – approximately 7pm to 9:30pm, Annual General Meeting, Annual Planning Meeting
- liaise with executive regarding scheduling, promotion, and recruiting volunteers
- coordinate activities with Club Manager
- review timelines and executive updates
- signing authority